

Sessay Hub

Community Hall and Sports Pavilion

International Design Competition



Community at play - Friday night cricket practice

Invitation

Sessay is a small rural community on the North East edge of the Vale of York approximately 20 miles North of York. The client is seeking a talented multi-disciplinary design team to achieve their vision of an exemplary, bold, distinctive and elegant new community hub of lasting quality consisting of a community hall and sports pavilion set in a well designed landscape including playing fields. The existing community hall and pavilion located in the centre of the village is poorly designed, thermally inefficient and coming to the end of its useful life, parking, servicing, landscaping and infrastructure around the current building is generally dysfunctional and unattractive. New facilities are required to meet the future demands of the community and to cater for increasing numbers of visitors as evidenced by recent public consultations (see Sessay & Hutton Sessay Community Plan 2014). The village has a history of commissioning buildings of quality such as the church, school and housing by William Butterfield in the 19th Century and wishes to continue this tradition.

This is the first RIBA International Design Competition to be principally funded by the Homes and Communities Agency and is a fantastic opportunity for the winning team to work closely with the local community to design an elegant, new facility at the heart of the village.

The competition site comprises 2 elements:

1. Land donated in 1971 and forming the current cricket field, bowling green, play area, village hall and parking - around 5 acres in total.
2. Arable farm land to the NE which is to be purchased following the design competition - up to 6 acres based on agreed Heads of Terms. If design teams can accommodate the clients needs using a smaller area this will help them to reduce their costs. At present most of the funds necessary to purchase the additional land have already been secured.

For the purposes of the Design Competition the site is to be regarded as a contiguous whole. The new community hub must read as a single homogeneous place, it should be welcoming, confident and durable in its design; it must be in harmony with its landscape and village context. The design of the building and sport infrastructure should enhance the heart of the village; it must excite and impress both users and visitors. The design should optimise views across 2 cricket fields (one existing and one to be located on purchased land), the bowling green and other facilities, allowing users to benefit from spectacular views across country to the Hambleton Hills and the White Horse of Kilburn.

It is anticipated that the overall new build will total around 750m² with an estimated 10% of that space required for storage. A full Schedule of Accommodation and Functional Requirements for the new facility follows the Competition conditions.

The winning design team will be awarded the contract to design the new community hub. The appointment will be initially up to Planning Approval. Once planning approval has been obtained, there will be a period of fund-raising before work can proceed. Given an anticipated project cost of £1.25-1.50m the prospective Project Manager will be invited to, or participate in, the fund-raising process.

Historic Landscape

Sessay is an ancient farming settlement mentioned in the Domesday Book as Sezai. Remnants of its historic ridge and furrow field system and irrigation ponds can still be seen in the landscape. Sessay has a single road through it with St Cuthbert's Church and Sessay CE Primary School at the southern end. The local brick works was located at the Northern end of the village where deep and fertile alluvial soils change to boulder clay close to the surface. The Parish was part of the Dawnay family estates for over 400 years before being sold off at auction in 1918. William Dawnay (7th Viscount Downe) commissioned the eminent Victorian architect William Butterfield to design a new church, village school and bridge for Sessay in the mid-1800s. He later commissioned Butterfield to provide houses for the village using stocks from local brickyards in Little Hutton and Hutton Sessay. Further information on the history of old Sessay with images can be found at [Sessay Archive](#).



Southern end of the village - Butterfield-designed church, school and bridge



Current Village Hall; L-R the bar, changing rooms and kitchen



County match underway on the bowling green



Blend of old & new at village school - originally designed by William Butterfield

Competition Conditions

The current much-loved Village Hall - built in 1971



1. Competition Client

The Competition client is Sessay Village Hall and Playing Fields Association (VHPFA) - a registered charity - working in partnership with Sessay Parish Council (PC). The competition is being managed and administered by RIBA Competitions to whom all queries relating to the competition should be addressed.

2. Competition Format

The competition will follow the Open Design competition format and will be organised in the following stages:

Stage 1: Submission of concept designs which will be assessed anonymously

Stage 2: A shortlist of up to four designs will be selected, with anonymity lifted and the authors invited to develop further their design concepts. Shortlisted teams will then be invited to interview to present their designs to the judging panel and discuss in more detail.

3. Eligibility

The competition is open internationally to architect-led multi-disciplinary teams. Architects should be registered with the Architects Registration Board (ARB) in the UK, or an equivalent, recognised overseas regulatory authority.

No member or employee of the promoting body, the judging panel, or any partner, close associate or employee of them shall be eligible to compete or assist a competitor.

4. How to Register and Enter

You may only submit an entry to the competition if you are officially registered through RIBA Competitions and in possession of a Unique Registration Number (URN). The competition is subject to a non-refundable registration and administration fee of £50+VAT. Please visit www.architecture.com/competitions and follow the appropriate link under 'Live Competitions' to make an on-line payment.

Once your payment has been processed, you will be issued with a Unique Registration Number (URN) and a Declaration of Authorship Form.

A full client brief for the Sessay Hub together with the following supporting information, can then be downloaded from the Parish website www.sessay.org in the section 'VILLAGE HALL' heading 'RIBA Design Competition'.

- Sessay & Hutton Sessay Community Plan 2014
- Competition Site Boundary (1:7500)
- Sessay Site Location Plan (1:3300)
- Definitive Rights of Way Map – North Yorkshire County Council (1:10,000)
- Sessay Hub - Planning Application Requirements, E-mail from Hambleton District Council Planning (7th July 2014)

- Overhead power lines map (1:2500) + Northern Powergrid letter (Nov 2013)
- S106 funding offer letter - Hambleton District Council (Sept 2014)
- Open Space, Sport and Recreation - SPD Hambleton District Council (Feb 2011)
- Levels Survey - to follow

The following Sports design guidance can also be downloaded from the Sessay website:

- Natural Turf for Sport - Sport England (May 2011) + Cost Guidance
- Pavilions and Club Houses - Sport England (June 1999)
- Access for All: Opening Doors - Sport England (2013)
- Accessible Sports Facilities - Sport England (April 2010)

5. Declaration of Authorship & Acceptance of Competition Regulations

The declaration form acknowledges authorship of the design ideas, and by signing it, competitors agree to abide by the competition conditions and the decision of the Judging Panel. The completed declaration form should be completed and uploaded to the digital entry system along with the design submission.

Please note the team members stated on the declaration form will be used in all press releases so please ensure this is reflected accurately.

6. Judging Panel

The Judging Panel (which may be subject to change) is expected to comprise:

- Robin Snell, Robin Snell and Partners, RIBA Adviser
- Wayne Hemingway MBE, Designer and Writer
- Don Keskeys, Design Manager North East, Homes & Communities Agency
- Councillor Mark Robson, Hambleton District Council Leader
- John MacPherson, Chair Sessay Parish Council
- Guy Musgrave, Sessay Cricket Club/Sessay VHPFA Chair
- David Bee, Chair Sessay Bowls Club
- David Watson, CEO North Yorkshire Sport Ltd

A Technical Panel will support the Judges, details available on request.

* Joanne Wallis, RIBA Competitions will attend the assessments to document the competition process and provide procedural support.

In the event of a Judging or Technical Panel member being unable to continue to act through illness or any other cause, Sessay VHPFA, in consultation with the RIBA, reserves the right to appoint an alternative Panel member.

7. Competition programme

The anticipated programme, which may be subject to variation, is as follows:

Activity	Date
Official Competition Launch & Brief available	15 September 2014
Deadline for Questions	3 October 2014
Response to Questions issued	10 October 2014
Deadline for submission of Stage 1 Design Proposals	28 October 2014 by 2pm
Assessment of Stage 1 Design Proposals	w/c 3 November 2014
Shortlist notified	7 November 2014
Public exhibition of the 4 shortlisted concept designs	w/c 10 November 2014
Shortlisted teams invited to meet with the client for Q&A - Questions can be submitted to client prior to the meeting via RIBA	w/c 10 November 2014
Submission Deadline for Stage 2	w/c 15 December 2014
Exhibition of shortlisted designs/public consultation	22 December 2014 – 3 January 2015
Final Interviews/Presentations to Judging Panel	w/c 5 January 2015
Announcement of Result	9 January 2015

8. Questions

Questions relating to the Competition Brief and Conditions must be submitted to RIBA Competitions at riba.competitions@riba.org before **5pm on 3 October 2014**. A statement in response to all questions raised will be emailed to registered competitors only by **10 October 2014**. Oral questions will not be accepted.

9. Evaluation & Award Criteria

The design proposals will be assessed against the following criteria:

Stage 1:

CRITERIA	WEIGHTING
Overall design quality and innovation	40%
Response to the brief, context, site opportunities and constraints	30%
Clarity of presentation	30%

Stage 2:

CRITERIA	WEIGHTING
'Wow' factor (score based on community vote over Xmas and New Year).	10%
Response to Q&A and feedback - including design development following Stage1.	10%
Overall viability of the submission - including ability to address client brief and secure planning permission.	20%
Ability to deliver the project working in partnership with the client group.	20%
Ability to deliver the design to anticipated programme, specification and budget including the design team fee proposal.	30%
Experience and balance of the design team, including technical and professional skills and knowledge of lead personnel and consultants	10%

10. Anonymity

All Stage 1 submissions will be judged anonymously, via use of the Unique Registration Number (URN) issued at the time of Registration. The URN should be prominently displayed on each of the design submission sheets, report and declaration form. Please refer to the section "How to Register" to obtain a URN.

Any submission that has identifying marks (including logos, text, insignia, or images that could be used to identify the submission's authors) will be automatically disqualified.

11. Disqualification

Submissions shall be excluded from the Competition:

- If a Competitor shall disclose his or her identity, or improperly attempt to influence the decision;
- If received after the latest time stated under Stage 1 Submission Method;
- If, in the opinion of the Judging Panel, it does not fulfil the requirements of the Competition Brief;
- If any of the mandatory requirements of the Competition Brief and Conditions are disregarded.

12. Stage 1 Submission Requirements

There are **three** elements to the design submission, each of which should bear the Unique Registration Number (URN) only. Competitors should refer to the Anonymity requirements and submit the following material digitally:

- i. A maximum of 2x No. A1 sheets (in PDF format) containing:
 - A site layout plan (Scale 1:1250 or 1:2500) and a proposed Block Plan (Scale 1:200/1:500) with details for the overall design and layout of the hall, sports/play provision, movement arrangements, parking/servicing and landscape design.
 - Proposed Elevations and cross sections (Scale 1:50/1:100)
 - Proposed Floor/roof Plans (Scale 1:50/1:100)
 - An environmental strategy diagram
 - A 3D render would be welcomed in context

Proposals should be presented in a clear and succinct manner to enable Judging Panel members to readily understand the essence and design drivers behind the scheme.

The URN should be prominently displayed on the front face of each design sheet in the top right hand corner, together with the order in which the sheets should be viewed (1 of 2 etc).

Architectural models will not be accepted as part of the Stage 1 submission. Images of models used to develop the design proposal may be included on the design sheets.

- ii. A written design statement (maximum of 500 words) in support of the submission.
- iii. Copy of the Declaration of Authorship form, which should be completed and bear the URN in the dedicated box on the form.

In addition to a pdf of the two design sheets, at least two visual images of the building in its setting should be provided for publicity purposes. The images should be representative of the design ideas proposed and be readily identifiable as such. The images should be submitted in JPEG format, with low (72dpi) and high (300dpi) resolution versions of each image.

13. Stage 1 Submission Method

Each Stage 1 design submission should be uploaded to the RIBA Competition digital entry system **before 2.00pm on Tuesday 28 October 2014**. Further details will be issued to registered competitors.

Late entries will not be accepted and the digital system will not permit uploads after the 2pm deadline, so please allow sufficient time for any technical issues ie. slow internet speed.

14. **Stage 2**

Shortlisted teams will be provided with feedback from Stage 1 and asked to further develop their concept designs including a cost/delivery plan. Competitors will be required to demonstrate, as far as practicable, the viability and deliverability of their design and will be invited to attend an interview to discuss their scheme further with the Judges and Technical Panel prior to submitting final designs and supporting documents. This meeting will also provide an opportunity for the shortlisted teams to ask further questions of the panels. Each shortlisted team will be allocated a time slot for the Q&A session and will meet the panel separately from other shortlisted teams.

Teams will be given a second opportunity to submit questions prior to this meeting (see timetable).

Specialist skills and knowledge required by design teams

- Architect
- Landscape Architect
- Environmental Engineer (including flood risk consideration)
- Structural Engineer
- Quantity Surveyor
- Fund Manager - the client will be making grant/loan applications to deliver the winning design. Design teams should identify a suitable fund manager to work with the team to co-ordinate spend in accordance with the teams cost/delivery programme.

15. **Publicity**

The Competition results will be published after notification has been given to all participating Competitors. Please note that any requests for feedback should be submitted to RIBA Competitions within one calendar month of a shortlist, or a result being announced.

Competitors must not release their designs for publication to any 3rd parties until after the result has been officially announced. Competitors should note that they will be expected to honour a confidentiality agreement to prevent information of the winning team being leaked to the Press before any official announcement is made.

The RIBA and client reserve the right to publicise the Competition, any design submission, and the result in any way or medium they consider fit. Illustrations of any design - either separately, or together with other designs, with or without explanatory text - may be used without cost. Once anonymity has been lifted, authors will be credited and recognised in all associated media and publicity.

16. **Honoraria**

It is intended that four teams will be selected to proceed to the second stage.

The four shortlisted teams will each receive honoraria of £3,000 + VAT. The winner's honorarium represents an advance on their professional fee post-competition.

Sessay VHPFA undertakes to pay the honoraria within 6 weeks of the conclusion of the competition. Invoices for payment should be submitted to RIBA Competitions.

17. Copyright

The ownership of Copyright will be in accordance with the Copyright, Designs and Patents Act 1988, that is Copyright rests with the author of the submitted design.

18. Post-Competition

The role of RIBA Competitions is limited to the administration and management of the Competition process. The RIBA will have no further role once the winner has been selected and competitors notified.

Sessay VHPFA intend to commission the winning team to further develop their designs up to planning.

A planning application must be submitted and registered on the Planning Portal by the end of March 2015 in order for the client to draw down a final grant payment from the Homes and Communities Agency (principal funder of this competition). An estimated planning application fee has been included in the HCA award to the client. No allowance however has been made in the HCA award for post-competition development work for planning therefore the client intends to fundraise to cover this fee. Shortlisted teams should set out all staged fee charges on their cost/delivery plan including the fees up to planning stage. A list of the documentation necessary to make a planning application is included with other supplementary documents on the Sessay website.

Following planning permission the client intends to fundraise to deliver the full project, this may need to be undertaken in phases; existing resources and funding agreements are set out on the Sessay website.

Sessay Village Hall and Playing Fields Association in partnership with Sessay Parish Council reserve the right not to proceed beyond the competition stage in the event that the requirements and aspirations set for this competition are not met, but all honorarium payments as indicated will be awarded.

19. Enquiries

The competition is being managed and administered by RIBA Competitions on behalf of Sessay Village Hall and Playing Fields Association in partnership with Sessay Parish Council. All enquiries relating to the competition should be directed to:

RIBA Competitions

The Studio (5th Floor)

32 The Calls

LEEDS

LS2 7EW

T : ++44 (0) 113 203 1490

E : riba.competitions@riba.org

Neither Sessay VHPFA, Sessay PC, the RIBA Adviser, nor other members of the Judging Panel (or Technical Panel) should be solicited for information as this may lead to disqualification from the competition.

Schedule of Accommodation and Functional Requirements

Existing cricket pitch - White Horse of Kilburn on Hamleton Hills in background



This Schedule is based on public consultation during the production of a Community Plan for Sessay and Hutton Sessay, comments recorded at a design workshop on the 3rd May 2014 facilitated by 'Places Matter' and further consultation with the Parish Council, Cricket Club, Bowls Club and Sessay Village Hall and Playing Fields Association.

Background

- Sessay occupies a central North Yorkshire location with good vehicle access but poor public transport.
- Sessay does not have a local shop, café, post office or public house.
- Set in beautiful landscape and with nearby places to visit, the area is a magnet for tourists.
- There are a number of visitor attractions in the parish including a fishing lake, a caravan park and Spilman's fruit farm <http://www.yorkshire.com/search-results?q=thirsk>
- Sessay Village Hall was built in 1971 on donated land.
- It lies at the physical, symbolic and emotional heart of the village.
- It is one of the few buildings in Sessay that is set back from the main street.
- It is a landmark and prominent in the landscape.
- It has a rural outlook and spectacular open views across to the Hambleton Hills and in particular the '[White Horse of Kilburn](#)'.
- The overall facility is managed by Sessay Village Hall and Playing Fields Association, registered with the Charity Commission since July 1970 No.503878. The charity is managed by a committee of the trustees consisting of many of the groups set out below.
- The Village Hall is available for hire by any individual or organisation in accordance with a standard hiring agreement and scale of charges adopted for the year. The scale of charges is designed to generate sufficient income to meet expenditure. Local voluntary effort sustains the hall.
- The multi-functional facility is used by up to 20 clubs, societies and groups representing people of all ages and ability, from within the parish and beyond.
- Sessay's sports facilities and achievements are well known outside the parish, especially the successful cricket team.
- The Village Hall is important to the local primary school and church.
- It has the potential to attract new users and uses.
- However, the existing hall is becoming dysfunctional for present day needs.
- Its fabric and services are tired and continually failing.
- The building is thermally inefficient by today's standards and very wasteful of energy.
- The current layout is impractical with areas that are not DDA compliant.
- The entrance is unattractive, unwelcoming and too small to manage larger events and the first impression for visitors is poor.
- The kitchen area is small, basic, outdated, lacks modern equipment and insufficient for current needs.
- There is an overall lack of storage with some stores misplaced relative to the rooms they are serving.
- The main hall's light, bright and airy space with large picture windows is much loved and valued by the community.
- The main hall itself is often not large enough to hold major civic meetings. For example, it is not always possible for all parents and family members to attend school plays.
- The main hall's wooden dance floor is sprung and loved by users. Very few local village halls have this facility.
- The main hall is also used for sport including school PE where safeguarding and privacy is required.
- The hall has no internet provision and no audio-visual capacity.
- People value symbols on the hall such as the Old Father Time weather vane and the flagpole.

The limitations and requirements of the main sports teams and groups are set out separately elsewhere in this document. At present there is a lack of adequate car parking provision particularly when the hall is in active use. Multiple activities often take place.

On match days people park around the edge of the cricket pitch and along the main street, often cutting across the narrow pavement and causing an obstruction on the highway. Parking is poorly designed, laid out, signed and landscaped. However, cars parking on the edge of the existing cricket pitch are not considered a problem.

The orientation of the building and in particular the social club bar/cricket clubhouse does not take advantage of its rural setting or landscape views. Access to the social club bar is unwelcoming and hidden at the rear. There is poor legibility for people visiting.

People cherish what the village hall stands for – not what it has become.

Present Accommodation

Gross external floor areas:

1. Village hall and veranda:	435.62m ²
2. Bowls club house:	81.42m ²
Total:	517.04m²

Gross external storage areas:

1. Village Hall and cricket external machinery store:	66.80m ²
2. Bowls Club external machinery store:	10.24m ²
Total:	77.04m²

Village Hall Main Spaces

ROOM	APPROX SIZE (M)	SQ M
Community Meeting Room	4.7m x 5.65	26.55
Kitchen (excluding stores)	3.75 x 3.75	14.06
Main Hall (inc 2.5m deep stage, excluding stores)	15.35 x 7.65 (3.27h)	117.43
Reception, Stores and WC's		42.00
Club changing and Shower Rooms (2no)	3.75 x 4.7 (+3m ² shower)	20.62 (x2)
Bar, Lounge and WC's	Total 16 x 7 + 6.82 x 2.25 (includes 3.8 x 2.2 bar)	127.34

What's Needed from the New Facility

- The new facility has to be locally distinctive - a bold, confident and welcoming landmark addition to the heart of the village.
- Any new building must sit comfortably and respectfully into its landscape.
- It should exploit views across to the Hambleton Hills and the Kilburn 'White Horse'.
- Landscape architecture, the design of sport pitches and MUGA, play equipment, paths, boundary treatments, signage, seating, lighting, car parking and public open spaces are all important.
- The new facility should read as a single homogeneous place, one that harmonises with the wider landscape and village context.
- The design of the building and sport infrastructure should enhance the environment, excite and impress both users and visitors.
- The public role and prominence of the new facility set in open landscape warrants a statement building with a 'wow' factor.
- The new facility will become a community hub, a destination of choice, a place of gathering and not only on match days.

The community would like to retain the use of its existing Village Hall whilst the new one is being built. Initial thoughts are that the site of the existing hall could then be reused to rationalise, extend and landscape the car park. Design teams may have other suggestions for the efficient use of this land when the current Village Hall is demolished. Innovative ideas are welcomed; including those designed to raise funds and help sustain future assets.

- The new facility should be sustainable, low carbon, naturally ventilated and economical to run.
- The existing Village Hall costs around £3-4,000 per annum to heat and light.
- The new building should be designed to minimise service costs.
- The concept of a super insulated building is preferable. Low carbon technologies could become expensive for the community to maintain and replace in future. Nevertheless teams should consider applying such technologies if appropriate.
- Shortlisted teams will be asked to justify their overall approach to sustainability and to provide cost in use/ lifetime costing evidence for any technological innovations.
- The new building should be a model for sustainable rural design utilising the requirement of BREEAM (2014) and/or Passiv Haus, with an emphasis on an energy efficient lightweight building of intermittent occupancy.
- The new building must respect Sessay's local vernacular and use of materials (brick, wood, clay pantile and stone).
- It should however represent the best of today's architecture and be admired by future generations as an example of the best design of its time.
- External materials must be long lasting and weather gracefully. A limited palette of materials is desirable across the site.
- The aim should be to design a new facility that will become well loved heritage of the future, in the same way that William Butterfield's church and school in Sessay have become public set pieces that still symbolise the most cherished architecture in the parish.
- There is scope to introduce a pond or small lake to promote wildlife, to provide a pleasant place to sit, relax and possibly to help address water management and flooding that occasionally occurs across the existing cricket pitch.
- Flood water has also occasionally affected the Village Hall. The site is not within an Environment Agency Notifiable Flood Zone, nor is it immediately adjacent to a water course.
- Teams should research and make suggestions for the future control and management of surface water at the site.
- If teams opt to design a two-storey facility with a viewing balcony for cricket/bowls etc, the cricket changing rooms and showers should be on the ground floor only, with quick and easy access to the pitches.
- The new facility must be fully DDA compliant and accessible for all. Guidance is provided in the appendices accompanying the competition brief.

Services

- The building is likely to be heavily serviced.
- Provision of changing, shower and toilet facilities for home and away teams and umpires is required, also for different sexes and the disabled.
- WC's will also be needed for the visiting public using the hall, meeting rooms, MUGA and lounge/bar.
- Design teams are encouraged to consider innovative ways of sharing the changing and toilet facilities. However teams must also ensure that such provisions meet the relevant Sport England and ECB standards as set out in the relevant design guidance.

Interior Space

- There is strong feeling that the new facility should be light, bright, open and airy - attributes that are valued for the new village hall as well as other public spaces such as the bar/lounge and meeting rooms.
- The current meeting room next to the kitchen is too small and inadequate for the mix of uses and users it serves.
- Two separate meeting rooms of around 30-35m² are required. A 60-70m² room that could be sub-divided may be another option and provide greater flexibility.
- It would be useful if the new meeting rooms and the main hall could be linked to a shared kitchen.
- One of the meeting rooms will be used by Sessay Community First Responders for training sessions. It requires a secure store for emergency medical equipment (1m²).
- It is envisaged the same room will be used for NHS private medical consultations in future.
- The main hall will need to be around 30-50% larger than the existing one.
- The stage will need to be around 3-3.5m deep. At present indoor bowls mats are stored under the stage.
- Having changing rooms immediately behind the stage has been helpful during community stage events. They double as 'Green' rooms and temporary storage for props and equipment.
- The Sessay Drama Group and Sessay School share changing/shower/toilet facilities with the cricket club.
- The hall and meeting rooms will need to be capable of being easily blacked out.
- Noise transferring from the main hall into other quieter rooms also needs to be considered by way of appropriate sound insulation.
- Easy access to and from kitchens is required for the main hall in particular.
- An option to sub-divide the main hall with folding screens could be useful to help maximise the halls usage and thereby its income potential.
- The opportunity to open the main hall, bar/lounge and meeting rooms to outside spaces and sport activities could significantly enhance their flexibility and usability, particularly during summer months.
- The hall presently has no stage projection or lighting system, scaffolding is often erected at the back of the room when stage events take place.
- We will require a modern audio-visual ceiling projection system that can also be used to stream cinema and live concerts.

Bar

- The current public bar and lounge are too small.
- The public areas and the space provided for pool and darts should be increased by some 25-50%.
- The bar also needs to be more spacious with a large cold store.
- At present the bar functions as a cricket club member's bar run by cricket team volunteers. It is not a truly public venue although all local residents are effectively members.
- The new bar/lounge facility should be more welcoming to everyone in the community and attract a wider audience.
- The space should have quieter café/bar feel during the day linked to usage of the main hall and meeting rooms along with groups using the new MUGA, outdoor exercise equipment etc.
- The bar/café area would function as a community hub and a place to meet during the daytime.
- It is hoped to attract a local small business to provide basic lunchtime catering and drinks.
- In the evenings the space would function more as an active bar and bar/sports venue.
- The existing veranda provides shelter and shade and is well liked. Covered viewing areas should be incorporated into the new building.

The Cricket Club and Pavilion

Cricket Club Chairman: Guy Musgrave

<http://www.sessaycc.co.uk/>

See also: <http://www.ecb.co.uk/development/facilities-funding/facilities-guidance-and-project-development/ts5-pavilions-and-clubhouses,1573.BP.html>

- Sessay Cricket Club has been established over 150 years and continues to thrive as an ECB Clubmark accredited club.
- With over 100 active junior members spanning 6 age group teams, a developing women's and girls' team and 3 senior teams, Sessay has earned a reputation as a family oriented sports club.
- In 2010, the club won the National Village Cup at Lords. It has representative players at county and international level, including the current England under 19 women's captain, and first county player, who has come through both the junior and senior teams.
- Members travel from over 30 miles to play at the club and support the teams.
- The cricket pitch is highly regarded. Sessay has been a host venue for junior county cricket games as well as other senior cup competitions and is regarded as the best facility within a 20 mile radius.
- Pitches are regularly rented from other clubs, principally for the 3rd senior team but increasingly to host junior games due to fixture pressures at home.
- The club requires a second pitch. The new facility needs to provide adequate changing facilities to accommodate 4 teams. Umpires will require changing facilities for up to 4 people.
- Accommodation must support mixed gender cricket team changing reflecting the increasing number of female players. Design teams should therefore be innovative in how they design changing, shower and toilet facilities for all and examine the scope for sharing heavily serviced areas where practicable to help minimise servicing, space requirements and cost.
- Viewing facilities are a key requirement for coaches and spectators to enjoy watching games on both existing and any new pitches at the same time. Ideally viewing areas should have verandas to provide shelter during inclement weather.
- Cricket teas are an important part of the game. It is therefore essential to have appropriate facilities to prepare food as well as accommodate up to 50 people on match days.
- A small office cum store would be beneficial for storing archives and related paperwork.
- A notice board is required to display ECB documents.
- A cabinet is required to display club trophies.
- A sub-ground water point will be required on the new cricket pitch.
- Teams should bear in mind when designing the layout that at the busiest times during cup and important games, the ground may hold several hundred spectators who will require access to toilet facilities separate to the players' facilities.
- The club has an existing external store measuring 5m x 3.2m for lawn mowers, rollers and other equipment. A further 4-5m² would be useful and could be shared with the bowls club, who also have a requirement to store grass and pitch maintenance equipment.
- There are 2 outdoor cricket nets which are to be retained and/or relocated so they can be used whilst games are being played on the pitches.
- Some form of indoor nets would be desirable, given the lack of adequate facilities in the area, and to help with revenue stream but this is not an essential requirement of the brief.
- There is a scoreboard which is well located but another would be required for the second pitch.
- The cricket club currently rents the bar from the Village Hall. The bar is open to the public for up to 6 or 7 nights a week during the summer months and in the afternoons of cricket games.
- The bar is presently staffed entirely by volunteers. It represents an important income stream for the club and the Village Hall whilst also serving the wider needs of the community. However, the bar area is uninspiring and dull. A new facility is needed to attract not only new members to the club but also provide a more attractive social environment for the community.

The Bowls Club and Clubhouse

Bowls Club Chairman: David Bee

<http://www.sessaybowlsclub.info/> See Also: <https://www.bowlsengland.com/>

- Sessay Bowls Club has around 40 members.
- Accommodation comprises 2no 10m x 3m former site cabins set in line apart from the village hall. These cabins will soon no longer be fit for purpose and need replacing.
- The club has a second timber hut used by visiting teams measuring 6.3m x 3.4m. It is preferable for visiting teams to have their own space but within a shared club facility.
- The bowls club wish to be integrated into the new facility. At present club members use the village hall kitchen and WC; they have a small kitchen but no WC of their own.
- Replacement accommodation will need to be available to satisfy the club's timetable. The club room needs to open onto a standard 40 square yard flat green.
- The existing green is considered to be top quality. It is well loved and used occasionally for County matches. In its current location it is not overlooked by the main village hall.
- The green needs a 2m wide grass, or other suitably surfaced path around the edge for proper manoeuvrability. The current path is set against a privet hedge, is too restricted in places and needs widening.
- The club welcomes the fact that the current privet hedge has minimal leaf fall onto the pitch, it is relatively easy to maintain and air moves freely through it.
- A veranda is required with benches underneath to provide viewing and shelter during wet weather.
- During evening matches the club regularly provides supper for up to 36 people. The present kitchen is not big enough at 2.4m x 3m. Twice the existing area is required. Sharing kitchen facilities with others in the new village hall is welcomed.
- There is office space of approx 4m x 3m which is also used to sell clothes and other equipment to players and visitors. The space is considered sufficient and the need for a private office is essential. However, a shop facility could be shared.
- Changing facilities are not required as people arrive dressed in their whites. Players and visitors only change shoes and apply wet gear in the club house during matches. A large rail on the wall or possibly the provision of small lockers might be useful to hang wet gear or store shoes.
- A large internal notice board is required.
- The pitch is not presently illuminated. This is considered desirable in future but not essential.
- The club has an existing external store measuring 3.2m x 3.2m for lawn mowers and other equipment. A further 4-5m² would be useful and could be shared with the cricket club.

Other Regular Users

Activity	Space used	Future Requirements
Sessay CE Primary School	Main hall for PE and drama, music/dance workshops, Xmas Fairs and school productions. Kitchen and meeting/tea room for changing.	Storage for PE mats and other equipment. Audio-visual and Internet access. Private changing facilities. Suitable 'soft' flooring. Sufficient space for children and audience seating. Existing piano to be retained.
Sessay Drama Group	Main hall and stage. Shared changing rooms with cricket club.	Larger hall and stage. More storage for props and costumes. Audio-visual ceiling mounted projection and stage lighting system.
Sessay Women's Institute	Main hall, kitchen and meeting/tea room.	Audio-visual and Internet access.
Sessay Carpet Bowls	Main hall.	Mats stored under stage. Adequate space to walk round mats.
Tuesday Club	Bar, meeting/tea room and Kitchen.	Tables, chairs and storage. Audio-visual access and Internet access.
Crafty Saturday (Sessay Church)	Main hall, kitchen and meeting/tea room.	Tables, chairs and storage.
Zumba	Main Hall and changing/showers.	Audio-visual, acoustic insulation.
Painting (Arts) Club	Main hall.	Excellent natural light.
Yoga	Main hall.	Acoustic insulation, excellent natural light.
Local and Parliamentary Elections - HDC	Main hall.	Accessibility to all.
Sessay Parish Council	Meeting/tea room.	
Sessay History Society and Archive	Main hall and meeting/tea room.	Sessay has a long and proud heritage recently celebrated by residents. The new facility could provide a home for the Sessay archive in the form of a permanent exhibition and storage facilities.
Sessay Church – Parochial Church Council	Main hall, kitchen and meeting/tea room.	Meetings. Church lunches.
Sessay Village Hall Committee	Main hall, kitchen and meeting/tea room.	Meetings.
Private Parties and social functions	Main hall, kitchen and meeting/tea room.	Children's parties and social functions. Music events, dances, discos.
Sessay Community First Responders	Main hall, kitchen and meeting/tea room.	Training, meetings, audio-visual. Security coded store.
Sessay Men's and Ladies Darts	Social Club Bar. Kitchen.	Two dart boards and more space.

- The main hall and meeting room are regularly hired for coffee mornings, funerals, christenings, parties and other social functions.
- The intention is to have a facility that will cater for wedding receptions in the future. External ambience and high quality landscaping will therefore be important, including sufficient space to erect marquees.
- Large tents are occasionally erected for village events and festivals. The tents are usually pitched on grass close to the kitchen. It is not acceptable to pitch them on the existing sports field. Therefore, sufficient grass area will need to be set aside for this purpose.
- The new kitchen must be large enough to accommodate private external caterers when large events such as cup matches, parties or weddings are held.
- The kitchen must be designed to be flexible enough to be used at the same time by local groups requiring catering facilities.

Indoor Sports to be accommodated

1. **Carpet Bowls.** Currently takes place in the main hall.
2. **Darts.** Two dart boards required in social club bar to club match standards.
3. **Billiards.** Billiard table in the social club bar to be retained.
4. **Gymnastics/Exercise.** School PE takes place in the main hall. In future the school will also have access to the MUGA.

Outside – Functional Requirements

1. **Two cricket pitches.** (The cricket club has 1 cricket pitch but requires a second to accommodate the growing demand by women's and youth teams.)
2. **Two cricket nets.** (Current area is 30m x 7.9m. Retain or relocate existing nets.)
3. **Bowling Green.** (Retain or reposition existing green if necessary.)
4. **Multi Use Games Area (MUGA).** Incorporating tennis, netball/basketball and five-a-side football (37m x 18.5m). As further funds become available the MUGA may be extended, please allow for this in your designs.

NOTE TO DESIGN TEAMS: A bid to WREN for a grant of up to £75,000 (including 5% design fees) to install a MUGA and associated infrastructure will be made in November 2014 immediately following the competition short listing. A decision from WREN is expected in early 2015. Section 106 monies identified for a MUGA by Hambleton District Council would be reallocated to other capital elements of the project.

5. **Children's play/outdoor adventure area.** It is desirable to engage local people to help design the play equipment which needs to be located close to, and overlooked by, the new community hall.
6. **Outdoor exercise equipment.**
7. **Allotments.** Design teams should make provision for 4 small plots (say 100m² each).
8. **Community garden, pond, picnic area.** It is considered important to provide a quieter, natural area that is away from active sports. The new facility is to embrace and help sustain local wildlife.
9. **Car park.** The car park needs to accommodate parking for coaches as well as cars on match days and to cater for large gatherings at the new facility.
10. **Cycle parking.** Sessay is on the National Cycle route. In addition to residents it is hoped in future to encourage cyclists travelling through the village to stop and use the facilities.
11. **Public footpaths.** Existing public footpaths will need to be re-routed. Design teams may like to explore a way to provide a safer public path across fields, connecting the primary school to the new facility. Schoolchildren currently have to walk along the main street.
12. **Public telephone, post box and public notice boards.** A public telephone kiosk, post box and two notice boards are grouped together in the Village Hall car park. There is scope to improve the appearance of the public area where these services are sited.

Ancillary External Facilities

1. **Recycling Centre.** There is a fenced off area 4.5m x 3.35m alongside the Village Hall for recycling bottles, clothes, cans and paper. The facility is used by the whole community and requires service vehicle access. If it is relocated it should not be adjacent to residential property.
2. **Green Waste.** Grass and hedge cutting generates significant amounts of green waste which is currently piled into an area 10-15m² and occasionally removed in bulk. In future it may be possible to compost this material in association with allotment green waste.

The intention is to bid for public aid to achieve the vision outlined in this brief, the overall project may need to be implemented in phases.

All new sports facilities should be designed to meet current Sport England (and relevant sport governing body) standards and guidelines.

Design teams should also be aware of North Yorkshire Sport who provide independent advice and have kindly offered their support to the client during this competition process: <http://www.northyorkshiresport.co.uk/>



Youth involvement in a village tradition - Robin Hood panto 2012.

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